

ELMIRA HEIGHTS URBAN RENEWAL AGENCY
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Village of Elmira Heights Meeting Room
January 5, 2016
7:00 p.m.

Present: D. Terry, Mayor M. Smith, T. Amberg G. Patelunas, H. Blish

Absent:

Excused

Staff: Julie Chevalier, Executive Director
Lisa Novitsky, Program Director

J. Chevalier, Executive Director, called the meeting to order at 7:06 p.m.

Board of Director's Meeting Minutes – December 10, 2015:

Board members reviewed the Meeting Minutes. There were no additions and/or corrections.

D. Terry, made a motion to accept the Meeting Minutes,
T. Amberg, seconded; motion carried.

Financial Statements ending December 31, 2015:

Board members reviewed the Financial Statements. There were no additions and/or corrections.

D. Terry, made a motion to accept the Financial Statements as presented,
G. Patelunas, seconded; motion carried.

Approve Audit of Expenditures; Audit 2016-101, Dated 1-5-16 Checks #211-214, 121, 121, 122 void and 123

Board members reviewed the Expenditures. There were no additions and/or corrections.

H. Blish, made a motion to accept the Audit of Expenditures as presented,
T. Amberg, seconded; motion carried.

Urban Renewal Agency Report – January 2016:

Board members reviewed the Agency Report. There were no additions and/or corrections.

G. Patelunas, made a motion to accept the Report as presented,
D. Terry, seconded; motion carried.

Urban Renewal Agency Named as Third Party in Summons:

J. Chevalier stated that she had been served papers by the State of New York Supreme Court in the County of Chemung with regard to a lawsuit being brought on by a local resident whose child was injured on Elmira Heights Central School District property; namely Cohen Elementary School. The child was injured from a piece of metal, allegedly protruding from a post on or near the playground. The paperwork further stated that the Urban Renewal Agency had a part in designing the playground back in the 1970's and therefore is thought to be a party to this suit.

J. Chevalier has spoken with Village attorney, John McGlenn, with regards to this suit. Attorney McGlenn is not able to represent the Agency on this matter and suggested that a litigation attorney was needed to defend the action being brought against the Agency. He will reach out to other area law firms who may be available to defend this action. Further discussion ensued and the Board agreed that the Urban Renewal Agency should hire an attorney to represent this case.

D. Terry, made a motion for J. Chevalier to retain an attorney to represent the Urban Renewal Agency with regard to the above,
G. Patelunas, seconded; motion carried.

Liability Insurance for the Agency:

J. Chevalier advised the Board that the Agency does not currently possess Liability Insurance. Discussions with regards to situations as to why the Agency may want and/or need the insurance were discussed. J. Chevalier stated that she would look into pricing to secure a Rider of Liability Insurance for the Agency and report back.

Proposal for Phase II of playground:

J. Chevalier submitted a more detailed, up-to-date, grant proposal to the Anderson Foundation. The total project cost is estimated to be approximately \$78,500. Clarification from the County is needed for the \$15,000 ask that we made to them last year. The project involves removal of all existing playground equipment, installation of new equipment, a new handicap accessible walkway, seating, signage, basketball court renovations, lighting and the installation of a wall adjacent to the basketball court. If full funding is not secured, items listed above will not be implemented. The Village of Elmira Heights is not in a financial position to provide funding for a new playground at this time. Outside funding will be required to update the playground.

Recognition of Persons Addressing the Agency:

None

Other Items:

J. Chevalier obtained the Bank Signature document from Chemung Canal Trust Company and will have the appropriate Directors execute the form at tonight's meeting in order for the new Section 8 account to take effect.

Next Meeting:

The next meeting will be held on February 2, 2016 at 7:00 p.m.

H. Blish, made a motion to adjourn the meeting.

T Amberg, seconded.

Meeting adjourned at 7:30 p.m.

Respectfully submitted,

(On file)

Lisa Novitsky
Program Director