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**Village of Elmira Heights Meeting Room
November 12, 2019
7:00 p.m.**

Present: T. Amberg, Mayor M. Smith, C. Southard, H. Blish,
G. Patelunas, (via Skype)

Absent:

Excused:

Staff: Julie Chevalier, Executive Director, Lisa Novitsky, Program Director

Julie Chevalier, Executive Director, called the meeting to order at 7:10 p.m.

Board of Director's Meeting Minutes –October 01, 2019:

Board members reviewed the Meeting Minutes. There were no additions and/or corrections.

T. Amberg, made a motion to accept the Meeting Minutes,

C. Southard, seconded; motion carried.

Financial Statements ending October 2019:

Board members reviewed the Financial Statements. There were no additions and/or corrections.

C. Southard, made a motion to accept the Financial Statements as presented,

T. Amberg, seconded; motion carried.

Approve Audit of Expenditures: Audit # 2019-112; Dated 11-12-19 Checks #1500 and 355

Board members reviewed the Expenditures. There were no additions and/or corrections.

T. Amberg, made a motion to approve the Audit of Expenditures as presented,

C. Southard, seconded; motion carried.

Urban Renewal Agency Report – November 2019:

Board members reviewed the Agency Report. There were no additions and/or corrections.

C. Southard, made a motion to accept the Urban Renewal Agency Report as presented,

T. Amberg, seconded; motion carried



Other: Economic Development

Pierce Landing

Still in need of receiving revised renderings for the exterior of the building.

Feasibility Study

We received one bid form the Ellan group. The bid was lower than expected and we will not need additional funding from STEG. Craig stated that he has worked with the Ellan group in the past and was very impressed with them. The Feasibility Study is a very useful document to have especially for applying for future grants for the village. The Ellan group has worked in the City of Corning and is very familiar with urban areas.

Approval to accept the bid from the Ellan Group of \$39,890

C. Southard, Approved the acceptance of the bid

G. Patelunas, Seconded, motion carried.

Comprehensive Plan schedule

Julie met with the fire department and has plans to meet with the Street and Police Departments.

Audit 2018-2019

Audit is complete and we are waiting for the report to come back from Rick McNeilly. It went very smooth and there are no anticipated issues.

Church on Corner of Birchwood and 13th Street

There is some interest in purchasing the building. We need to get the legalities with there being so many contamination issues with the asbestos. An asbestos assessment will cost \$4,700. The village cannot remove the asbestos. It has to be done by a specialist. Craig recommended getting a quote on what it would cost to demolish the building verses renovating the building. Owners of the property need to be made aware of the severity of the issues the building has. Julie would like to know if there are any code violations. Gary suggested to only offer \$5-10,000. Owners would like to sell before winter.

CDBG Application Round Open

The village needs to survey homeowners in a targeted area to determine if there is enough interest in the program before applying for it. The grant is due by the end of December and the Mayor is concerned that there is not enough time to be ready to apply for this round and suggested we wait until the next round is offered, so the village is well prepared.

Recognition of Persons Addressing the Agency:

None

Remarks:

None



Next Meeting:

The next meeting will be held on December 3, 2019 at 7:00 p.m.

T. Amberg, made a motion to adjourn the meeting.

C. Southard, seconded.

Meeting adjourned at 7:40 p.m.

Respectfully submitted,

(On file)

Lisa Novitsky
Program Director