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**Village of Elmira Heights Meeting Room
January 08, 2019
7:00 p.m.**

Present: T. Amberg, Mayor M. Smith, H. Blish
Absent:
Excused: G. Patelunas, C. Southard
Staff: Julie Chevalier, Executive Director, Lisa Novitsky, Program Director

J. Chevalier, Executive Director, called the meeting to order at 7:04 p.m.

Board of Director's Meeting Minutes – December 04, 2018:

Board members reviewed the Meeting Minutes. There were no additions and/or corrections.

H. Blish, made a motion to accept the Meeting Minutes,
T. Amberg, seconded; motion carried.

Financial Statements ending December 2018:

Board members reviewed the Financial Statements. There were no additions and/or corrections.

T. Amberg, made a motion to accept the Financial Statements as presented,
H. Blish, seconded; motion carried.

Approve Audit of Expenditures: Audit # 2019-0108; Dated 1-84-19 Checks #328-331 and 1489

Board members reviewed the Expenditures. There were no additions and/or corrections.

H. Blish, made a motion to approve the Audit of Expenditures as presented,
T. Amberg, seconded; motion carried.

Urban Renewal Agency Report - January 2018:

Board members reviewed the Agency Report. There were no additions and/or corrections.

T. Amberg, made a motion to accept the Urban Renewal Agency Report as presented,
H. Blish, seconded; motion carried.



Other:

Economic Development

Pierce's Landing Project Hearing

J. Chevalier and Mayor Smith attended the Public Hearing on January 7th 2019 held by Empire State Development at STEG. J. Chevalier stated that she is now waiting for the contract from ESD. Once the signed contract is received, the project can go out to bid. Julie reminded the board that there is some match required from the village for recording fees and other items required by ESD in order to receive the grant. She stated that it would be approximately \$2,000-3,000.

Audit

A hard copy of the audit has been received by the Agency. The audit will be paid for in full at this time.

Deficient Loans

The Agency continues to have three (3) outstanding loans; Veronica Marks has a judgment that is up for renewal, which the Village Attorney is acting on, Wenzel's thought their loan was paid off, but they still have three (3) payments to make and have until January 31st to make good on those payments and the last outstanding loan is with Mike Thatcher, who was also given until January 31st to pay in full or his remaining amount would be turned over to the Village Attorney for further action. Mayor Smith requested a list of all active loans through the Urban Renewal Agency.

Recognition of Persons Addressing the Agency:

None

Remarks:

J. Chevalier noted that the Village did not receive the New York Main Street grant but received a Feasibility Study grant instead. The feasibility study will help the village capitalize on the interest of a walkable community by developing a new vision for the 14th Street Business District. The study will analyze the land-use regulations, design and community character, infrastructure and transportation patterns in the area, which will provide us further with guidance in developing strategies to achieve our mission. J. Chevalier was hopeful that once the study is completed, the Village will stand a better chance in getting a Main Street grant.

Next Meeting:

The next meeting will be held on February 5, 2019 at 7:00 p.m.

H. Blish, made a motion to adjourn the meeting.

T. Amberg, seconded.

Meeting adjourned at 7:12 p.m.

Respectfully submitted,

(On file)

Lisa Novitsky

Program Director